

## **NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION**

The Special Called Budget Committee met on Thursday, May 8, 2014, following the regularly scheduled Administrative Committee Meeting, in the Maury County Tom Primm County Commission Room with the following Committee Members present:

JOHN GOODLOE, RICKY SIMS, KIM WILLIS, SONNY SHACKELFORD, ANDY WILHOITE, TOMMY WOLAVER

OTHERS PRESENT: Gerald Adkison, Talvin Barner, June Beckum, Davis Burkhalter, Scott Cepicky, Jerry Dickey, Andy Jackson, Don Morrow, William Roddy, Mike Singleton, Gary Stovall, Judy Vick, Theresa Weber, Linda Whiteside, and Media.

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### **MINUTES OF MEETING**

#### **I. CALL TO ORDER:**

Chairman Goodloe called the meeting to order and stated that all Budget Committee members were present. He announced that Human Resources Director Dana Gibson would speak about the Payroll Plan at a later time.

#### **II. ELECTIONS PROPOSED BUDGET:**

Todd Baxter stated that he was presenting the original budget but had removed the additional hours that he had requested for an employee. He stated that the increase in his budget was due to the August & November elections.

Commissioner Wolaver made the Motion to take under advisement the budget as presented, Seconded by Vice Chair Sims. There was no discussion. All in favor, Motion Approved.

#### **III. CIRCUIT CLERK PROPOSED BUDGET:**

Sandy McLain stated that her original request was that 2 part time employees were moved to full time status and that the department was granted \$15,000.00 for overtime instead of incurring so much comp time. When she originally presented this, it was suggested that she hire an additional part time employee to work the same amount of hours as the existing part time employees and that she was granted \$3,000.00 for overtime. She said that she still wishes for her original request to be approved. She provided information on the duties of the office and stated that the revenues produced will pay all of the salaries in the Clerk's office.

Commissioner Shackelford asked if automation would assist with the efficiency in the office. Ms. McLain state that in order to begin making the office more efficient, she needs to purchase new computers. She also stated that having a full staff & eventually adding scanners would help.

Commissioner Wolaver asked if there were a part time employee added, would she want that person to be at the same hours as the existing part time personnel. She said yes.

Commissioner Wilhoite asked if there was comp time owed now. She stated that there was, but could not give an exact figure due to not having it with her.

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Commissioner Burkstahler asked if she projects for an increase in revenue in the new year. Ms. McLain stated that the number of cases that her office handles cannot be projected. He asked if the revenues in the current year had increased from the previous year and she stated that they had.

Commissioner Vick asked if comp time would still exist if the part time employees go to full time status. Ms. McLain stated that it would decrease but it will not be eliminated.

Commissioner Beckum stated that the office cannot control the hours that they have to work because they cannot leave until the judge has ended court hearings for the day.

Chair Goodloe stated that this is a reasonable request.

Commissioner Wolaver made a Motion to amend the original budget that was taken under advisement. He proposed that a new part time person is hired at 28 hours per week and to leave the overtime amount at \$3,000.00. Seconded by Vice Chair Sims. All in favor, Motion Approved. Chair Goodloe clarifies that this is to pass the new budget figures to be taken under advisement.

**IV. DISTRICT ATTORNEY PROPOSED BUDGET:**

Budget Director Theresa Weber presented the budget. She stated that the increase on the Medical Autopsy line was due to the increase in cost of autopsies that is beyond the County's control.

Commissioner Willis made the Motion to Approve, Seconded by Commissioner Wilhoite. All in favor, Motion Approved.

**V. EMERGENCY MANAGEMENT PROPOSED BUDGET:**

Director Mark Blackwood stated that the increase in his budget is due to requesting that a part time employee be changed to full time status. He provided information on the various duties of his office. He stated that he cannot continue to work the hours that he works, which would result in services being cut.

Commissioner Wilhoite made the Motion to Approve to move the part time employee to full time status, Seconded by Commissioner Willis.

Commissioner Shackelford asked if the full time employee would have a vehicle. Mr. Blackwood stated that he has requested that the Sheriff's Office give them a vehicle that has been taken out of service, which was done in the past. Commissioner Shackelford asked if the revenue for the department was mainly used for department needs and not payroll. Mr. Blackwood stated that he was correct because their revenue is not guaranteed to generate enough to pay an employee. Commissioner Shackelford stated that it should be less to hire a part time employee. Mr. Blackwood stated that a full time employee is, in fact, cheaper in this situation.

Commissioner Wilhoite asked how many hours the part time employee currently works. Mr. Blackwood answered with 28 hours.

Vice Chair Sims asked if Mr. Blackwood had reached out to other firemen to see if they may be interested in an additional part time position. Mr. Blackwood stated that they pay was not enough for most.

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Chair Goodloe asked where Maury County was in comparison with other counties. Mr. Blackwood stated that the population warrants more Emergency Management personnel.

Commissioner Burkhalter asked if Mr. Blackwood had approached the City of Columbia to assist with his personnel needs. Mr. Blackwood stated that the City is not open to assisting any further at this time. Commissioner Burkhalter asked how many citizens were signed up for the weather alert system. Mr. Blackwood stated that he did not have the number at this time.

Commissioner Shackelford that maybe the part time employee could be placed in a salary position instead.

The Budget Committee voted and it Failed for Lack of Majority, with Commissioners Shackelford, Wolaver, and Sims voting No.

Vice Chair Sims stated that there has to be more consistency in personnel issues throughout the County.

Chair Goodloe suggested that Mr. Blackwood & Budget Director Weber come up with another plan to present.

Vice Chair Sims suggested that they review the other line items that can be decreased, which would assist in paying for the personnel change.

Chair Goodloe stated that Emergency Management will present revisions at the May 13 Special Called Meeting.

**VI. TRANE PRESENTATION/REVIEW:**

Commissioner Shackelford stated that he would like to know what this project is going to cost Maury County. Mr. Nevader with Trane reviewed their audit details.

Vice Chair Sims stated that he was disappointed that Trane stated they would be placing new controls on old equipment; that the newest schools were included, when the money would be better spent on the older schools; and Trane was not guaranteeing the best percentage for savings. He then asked the Trane representative if the County did some of their own work, such as caulking windows, would the savings still be guaranteed. Mr. Nevader stated that they would not.

Chair Goodloe asked if the historical integrity of the courthouse would remain undisturbed with a new system being installed. Mr. Nevader stated that it would. Chair Goodloe asked if all Trane employees in the schools would have background checks. Mr. Nevader stated that they would.

Commissioner Burkhalter discussed Whitthorne School with Trane.

Commissioner Wilhoite stated that he was concerned that the two major projects are not self-funded.

Trane stated that they probably have about 2 months before the corporate office would begin pushing for an answer on whether the County was going to proceed with this project.

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**VII. ADJOURNMENT:**

A. The meeting was adjourned after approximately 2 hours and 20 minutes.

APPROVED   
James L. Bailey, Jr., County Mayor

SIGNED   
John Goodloe, Budget Committee Chairman